

Buffalo Development Project (Component B)
Bangladesh Livestock Research Institute
Savar, Dhaka.

Reference No. Lib:/Buffalo (Project-1)/Part-2/2011/395

Date: 19.12.11

Request For Quotation for Supply of 'Books'.

To:-----

1.	The Buffalo Development Project (Component B), Bangladesh Livestock Research Institute, Savar, Dhaka has been allocated public funds and intends to apply a portion of the funds to eligible payments under the Contract for which this Quotation Document is issued.
2.	Detailed Specifications for the intended Books shall be available in the office of the Procuring Entity for inspection by the potential Quotationers during office hours on all working days.
3.	Quotation shall be prepared and submitted using the Quotation Document.
4.	Quotation shall be completed properly, duly signed-dated each page by the authorized signatory and submitted by the date to the office as specified in Para 6 below.
5.	No Securities such as Quotation Security and Performance Security shall be required for submission of the Quotation and delivery of the Books (if awarded) respectively.
6.	Quotation in a sealed envelope or by fax or through electronic mail shall be submitted to the Project Director, Buffalo Development Project (Component B) of BLRI on or before 29-12-2011 up to 12.00 noon. The envelope containing the Quotation must be clearly marked 'Quotation for Supply of Books' and 'DO NOT OPEN' before 12.00 noon on 29-12-2011. Quotations received later than the time specified herein shall not be accepted.
7.	Quotations received by the fax or electronic mail shall be sealed-enveloped by the Procuring Entity duly marked as stated in Para 6 above and, all Quotations thus received shall be sent to the Evaluation Committee for evaluation without opening, by the same date of closing the Quotation.
8.	The Procuring Entity may extend the deadline for submission of Quotations on justifiable acceptable grounds duly recorded subject to threshold of ten (10) days pursuant to Rule 71 (4) of the Public Procurement Rules 2008.
9.	All quotations must be valid for a period of at least ninety (90) days from the closing date of the Quotation.

Contd.

[Handwritten Signature]

10.	No public opening of Quotations received by the closing date shall be held.
11.	Quotationer's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies and other charges to be paid under the Applicable Law, if the Contract is awarded.
12.	Rates shall be quoted and subsequent payments under this Contract shall be made in Taka currency. The price offered by the Quotationer, if accepted shall remain fixed for the duration of Contract.
13.	Quotationer shall have legal capacity to enter into Contract. Quotationer, in support of its qualification shall be required to submit certified photocopies of latest documents related to valid Trade License, Tax Identification Number (TIN), VAT Registration Number, Financial Solvency Certificate from any scheduled Bank; and Experience Certificate in relevant field without which the Quotation may be considered non-responsive.
14.	Quotation shall be evaluated based on information and documents submitted with the Quotations, by the Evaluation Committee and at least three (3) responsive Quotations will be required to determine the lowest evaluated responsive Quotations for award of the Contract.
15.	In case of anomalies between unit rates or prices and total amount quoted, the unit rates or prices shall prevail. In case of discrepancy between words and figures the former will govern. Quotationer shall remain bound to accept the arithmetic corrections made by the Evaluation Committee.
16.	The supply of Book shall be completed within thirty (45) days from the date of issuing the Purchase Order.
17.	The Purchase Order that constitutes the Contract binding upon the Supplier and the Procuring Entity shall be issued within ten (10) days of receipt of approval from the Approving Authority.
18.	The Procuring Entity reserves the right to reject all the Quotations or annul the procurement proceedings.


 19.12.11
 (Dr. T. Nurun Nahar)
 Project Director

Phone: 7792207, Fax No. 7791675, e-mail – tnnahar@yahoo.com

